

- 1.** The BCCF will organize and administer this raffle in accordance with current B.C. Gaming Commission regulations.
 - 2.** Schedule as follows:

November 1, 2025	Deadline: signed contracts in to BCCF; BCCF applies for licence
End of January, 2026	Tickets out to choirs – selling window Feb 1 – May 17, 2026
May 17, 2026	Deadline: all money/stubs/unsold tickets must reach BCCF
June 3, 2026	Prize draw held online
June 17, 2026	Cheques out to choirs for their 10% commission
July 2, 2026	Deadline for submission of choir invoices for balance of proceeds
 - 3.** Participating choirs must be BCCF members in good standing throughout the project.
 - 4.** Participating choirs will contract to sell a specific number of single tickets at \$5 each and/or of composite 5-ticket “specials” at \$20. They may use electronic means, and/or paper tickets. There is no minimum, but the more tickets sold, the more the choir makes.
 - 5.** Deadline for returning contracts is **Saturday, November 1, 2025**. The raffle will only take place if a minimum of 10,000 tickets are contracted. Prizes awarded will be cash and will range from \$100 to at least \$2,000.
 - 6.** The BCCF will appoint an administrator for this raffle. Each participating choir will appoint a responsible representative to liaisewith the BCCF Raffle Administrator, who will also offer assistance as needed for dealing with RaffleNexus tracking.
- NB: Terms 7-9 apply to PAPER tickets only. Choirs selling only electronic tickets may disregard.**
- 7.** At the end of the campaign, choir representatives will carefully complete the provided BCCF report form listing all printed tickets sold, for which they will send the full value of \$5 each, and any lost or unsold tickets for which they will remit \$2 each (or \$8 for 5-for-\$20 packs.) Unsold tickets must be returned complete, but their stubs will not be entered in the draw. Lost tickets must be carefully documented. **ALL CHEQUES MUST BE PAYABLE TO THE BC CHORAL FEDERATION.**
 - 8.** Choirs may purchase unsold tickets with choir funds, entering the choir’s name on the ticket stub to go into the draw. If these tickets win, prize cheques are made payable to the choir. Choirs taking paper tickets risk nothing by taking this option because they would have to remit \$2 for the unsold ticket anyway and the balance of \$3 will be returned to the choir, as for all other sold tickets. Choirs dealing with electronic tickets do not have this condition, because their tickets are available for purchase by another choir.
 - 9.** On or before May 17, 2026, it is the choir’s responsibility to deliver at its own expense by hand, mail or courier, a well organized package containing all the paperwork listed in #6 above to:

P.O. Box 4397, Terminal Main, Vancouver, BC, V6B 3Z8 c/o BC Choral Federation

TEL: (778) 903-6191	EMAIL: projectmanager@bcchoralfed.com
BCCF Office:	TEL: (604) 733-9687 or: (Toll-free in BC) 1-877-733-9688
- Again, if the choir is dealing only with electronic tickets, information is tracked digitally and no action is required.**
- 10.** The draw will take place via the RaffleNexus Random Number Generator on **June 3, 2026**.
 - 11.** On or before Jun 17, 2026, the BCCF will return to the choirs 10% of remitted funds, allowed as commission. The other portion of the proceeds (50%) owing to the choirs will be paid out upon receipt of an invoice for reimbursement, showing how the money will be/has been spent. The BCCF will pay all prizes and other related expenses from the 40% it retains.
- NB: Minors are not permitted to sell or to purchase raffle tickets under Class “A” licence regulations. Tickets may only be sold within BC.**