



Seeking Children's Choir Directors

Effective Date: July 27, 2024

Organization: Vancouver Extracurricular Music Society

Background Information: <https://vems.ca/about/>

Location: various public elementary and secondary schools in the VSB district

Job Title: Children's Choir Director

Description:

To provide a choral program that is joyful, inclusive and fun. All children are welcome; there are no auditions. Many students may not have sung in a choir before or read music. The Choir Director's job is to introduce the joy of singing together to young people.

Hours:

Typically, a choir rehearses once a week. Depending on the school, a choir may rehearse an hour at lunch (12-1PM), or an hour after school (3-4PM). A term may have as many as 12 rehearsals or as few as 8. There is a minimum of 1 performance at the end of term. However, depending on the time of year, more performances may occur.

First Rehearsal will be the week of September 23, 2024

Rate per Rehearsal: \$80

Qualifications:

- A bachelor's degree in music or in the process of acquiring said degree
- Must be able to read music
- Musical training in voice (Ability to sing in a variety of languages is an asset)
- Understanding of vocal pedagogy
- Experience singing in choir/s, comfortable demonstrating vocally for the choir
- Enjoys working with children
- Patient, organized, a sense of humour
- Good written and verbal communication skills
- Criminal background check (Program Director can provide information on how to obtain)
- Comfortable with MuseScore or Sibelius software is an asset

Responsibilities:

- Choose repertoire for each term that reflects the school community and is appropriate for the singers (VEMS does have a music library of material that's been "road tested").
- Prepare sheet music with piano and melody lines for accompanists
- Make folders of music for singers
- Punctual
- Run weekly rehearsals
- Take attendance

- Plan and program short concerts/demonstrations for parents each term – this may include an after-school concert, an assembly where the choir sings for their school, a field trip where the choir sings out in the community
- Liaise with the Parent Choir coordinator and Principal
- Communicate via e-mail to parents regarding performances
- Follow all public health and safety guidelines
- Ensure children are safe, particularly at the end of rehearsal
- Coordinate with afterschool care as needed, depending on the school

Contact:

Please direct all inquiries by email to president@vems.ca. With your musical resume, please include a couple of sentences about how you would run a fun children's choral rehearsal.

